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Department of Education

2017

Fall Semester

9/29/2017



Technology Division Training Schedule

**SEPTEMBER 2017**

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| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
|  | 28  Tech Tools You Can Use Tomorrow  *(C. I. Gibson Sr.)* |  |  |  | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13***(Tech Div. Staff Meeting)*** | 14 | 15 | 16 |
| 17 | 18 | 19 | 20***(Tech Div. Staff Meeting)***  TabletSoftware Review  E-Report Card Review | 21 | 22 | 23 |
| 24 | 25 | 26 | 27***(Tech Div. Staff Meeting)***  Office 365 Review | 28  Document Camera Training  *(S.C. McPherson Jr.)* | 29 | 30 |

**OCTOBER 2017**

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| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| 1 | 2  Intro. to Computers | 3  Word Processing  Train-the-Trainer  (Facilitator Skills)  Tech Tools for the Science Classroom | 4  Intro.to Computers | 5  Word Processing | 6 | 7 |
| 8 | 9  ***(National Heroes Day)*** | 10  E-Report Card Training  Word Processing | 11  Intro. to Computers | 12  E-Report Card Training  Word Processing | 13  Technology Planning &  Mngt. for School Admin. | 14 |
| 15 | 16  Intro. to Computers  Office 365 Apps for Teachers | 17  E-Report Card Training  Word Processing | 18  Intro. to Computers | 19  E-Report Card Training  Word Processing | 20  Crafting your School AUP | 21 |
| 22 | 23  Intro. to Computers  Document Camera Training  Sandilands Primary | 24  E-Report Card Training  Word Processing | 25 ***(Professional Days)?***  Intro. to Computers  Evaluating Technology Lessons in Schools | 26 ***(Professional Days)?***  E-Report Card Training  Word Processing | 27 ***(Mid-Term Break)*** | 28 |
| 29 | 30 ***(Mid-Term Break)***  Intro. to Computers | 31  E-Report Card Training  Word Processing  Best Practices: Integrating Technology in the Classroom |  |  |  |  |

**NOVEMBER 2017**

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| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
|  |  |  | 1  Intro. to Computers  Office 365 for Office Support Staff | 2  E-Report Card Training  Word Processing | 3  Basic PC Troubleshooting | 4 |
| 5 | 6  Tablet Training  Document Camera | 7  Word Processing  Managing Social Media in Schools  ActivInspire | 8  Tablet Training | 9  Word Processing  ActivInspire | 10  TIMS | 11 |
| 12 | 13  Tablet Training  Document Camera | 14  ActivInspire | 15  Tablet Training | 16  ActivInspire | 17 | 18 |
| 19 | 20  Tablet Training | 21  ActivInspire | 22  Tablet Training | 23  ActivInspire  Exploring 365 | 24 | 25 |
| 26 | 27  Tablet Training | 28  ActivInspire  E-Report Card Training | 29  Tablet Training | 30  ActivInspire |  |  |

**DECEMBER 2017**

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| --- | --- | --- | --- | --- | --- | --- |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
|  |  |  |  |  | 1 | 2 |
| 3 | 4  Tech Skills Cross Training | 5 | 6  Tech Skills Cross Training | 7 | 8 | 9 |
| 10 | 11 | 12 ***(School-Based Exams)*** | 13 ***(School-Based Exams)*** | 14 ***(School-Based***  ***Exams)*** | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 ***(School Closes)*** | 23 |
| 24 | 25  ***(Christmas Day)*** | 26 ***(Boxing Day)*** | 27 | 28 | 29 | 30 |
| 30 |  |  |  |  |  |  |

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