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Department of Education

2017

Fall Semester

9/29/2017



Technology Division Training Schedule

**SEPTEMBER 2017**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
|  | 28Tech Tools You Can Use Tomorrow*(C. I. Gibson Sr.)* |  |  |  | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13***(Tech Div. Staff Meeting)*** | 14 | 15 | 16 |
| 17 | 18 | 19 | 20***(Tech Div. Staff Meeting)***TabletSoftware ReviewE-Report Card Review | 21 | 22 | 23 |
| 24 | 25 | 26 | 27***(Tech Div. Staff Meeting)***Office 365 Review | 28Document Camera Training*(S.C. McPherson Jr.)* | 29 | 30 |

**OCTOBER 2017**

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| --- | --- | --- | --- | --- | --- | --- |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| 1 | 2Intro. to Computers  | 3Word ProcessingTrain-the-Trainer (Facilitator Skills)Tech Tools for the Science Classroom | 4Intro.to Computers | 5Word Processing | 6 | 7 |
| 8 | 9 ***(National Heroes Day)*** | 10E-Report Card TrainingWord Processing | 11Intro. to Computers | 12 E-Report Card TrainingWord Processing | 13Technology Planning &Mngt. for School Admin. | 14  |
| 15 | 16Intro. to ComputersOffice 365 Apps for Teachers | 17E-Report Card TrainingWord Processing | 18Intro. to Computers | 19E-Report Card TrainingWord Processing | 20Crafting your School AUP | 21 |
| 22 | 23Intro. to ComputersDocument Camera TrainingSandilands Primary  | 24E-Report Card TrainingWord Processing | 25 ***(Professional Days)?***Intro. to ComputersEvaluating Technology Lessons in Schools | 26 ***(Professional Days)?***E-Report Card TrainingWord Processing | 27 ***(Mid-Term Break)*** | 28 |
| 29 | 30 ***(Mid-Term Break)***Intro. to Computers | 31E-Report Card TrainingWord ProcessingBest Practices: Integrating Technology in the Classroom |  |  |  |  |

**NOVEMBER 2017**

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| --- | --- | --- | --- | --- | --- | --- |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
|  |  |  | 1Intro. to ComputersOffice 365 for Office Support Staff  | 2E-Report Card TrainingWord Processing | 3Basic PC Troubleshooting | 4 |
| 5 | 6Tablet TrainingDocument Camera | 7Word ProcessingManaging Social Media in SchoolsActivInspire | 8Tablet Training | 9Word ProcessingActivInspire | 10TIMS | 11 |
| 12 | 13Tablet TrainingDocument Camera | 14ActivInspire | 15Tablet Training | 16ActivInspire | 17 | 18 |
| 19 | 20Tablet Training | 21ActivInspire | 22Tablet Training | 23ActivInspireExploring 365 | 24 | 25 |
| 26 | 27Tablet Training | 28ActivInspireE-Report Card Training | 29Tablet Training | 30ActivInspire |  |  |

**DECEMBER 2017**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
|  |  |  |  |  | 1 | 2 |
| 3 | 4Tech Skills Cross Training  | 5 | 6Tech Skills Cross Training | 7 | 8 | 9  |
| 10 | 11 | 12 ***(School-Based Exams)*** | 13 ***(School-Based Exams)*** | 14 ***(School-Based*** ***Exams)*** | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 ***(School Closes)*** | 23 |
| 24 | 25  ***(Christmas Day)*** | 26 ***(Boxing Day)*** | 27 | 28 | 29 | 30 |
| 30 |  |  |  |  |  |  |

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